

INFORMATION ON PERSONAL DATA PROCESSING FOR MEMBERS OF THE SUPERVISORY BOARD/MANAGEMENT BOARD OF OCCUBEE S.A.

Pursuant to Article 13 (1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (OJ EU.L.2016.119.1, as amended), hereinafter: the GDPR, we inform you that:

1. The Controller of your personal data is Occubee S.A. with its registered seat in Katowice, ul. Gawronów 6.
2. For all data protection issues, you can contact us at email address: office@occubee.com.
3. Personal data are processed in connection with your exercising the function as a member of the Supervisory Board/Management Board, in particular in order to fulfil the obligations arising from provisions of the law, i.e. the Code of Commercial Companies Act of 15 September 2000, the National Court Register Act of 20 August 1997, the Public Procurement Law Act of 11 September 2019, making financial settlements, personal income tax settlements, duties related to bookkeeping and reporting, and other duties indicated by the law, and performed for public authorities. The legal basis for the processing of personal data is primarily Article 6 (1) (c) of the GDPR, as well as Article 6 (1) (a) thereof, i.e. consent to the processing of personal data other than those specified by law. With regard to personal data processed on the basis of a consent to data processing, you have the right to withdraw your consent at any time without affecting the lawfulness of the processing which was carried out on the basis of the consent before its withdrawal.
4. The basis for the processing of your data may also be the Controller's legitimate interest in maintaining contact with our business partners, including communication related to the conclusion and performance of agreements and ongoing contacts - Article 6 (1) (f) of the GDPR allows us to do so.
5. Recipients of personal data are:
 - a. public authorities under the law,
 - b. Controller's contractors within the scope of its business activity,
 - c. entities processing data on behalf of the Controller on the basis of a data processing agreement,
 - d. banks in connection with payments under the legal relationship between the parties made to bank accounts.
6. The Controller may transfer your personal data to countries outside the European Economic Area due to the use of suppliers who store data on servers located outside the European Economic Area (e.g. Google LLC), in accordance with the decision of the European Commission, which has found an adequate level of data protection in this area. In other cases, your personal data may also be transferred to a third country solely on the basis of: binding corporate rules, standard contractual clauses, an approved code of conduct or an approved certification mechanism (Article 46 GDPR) or on the basis of your explicit consent to such transfer to a third country or an international organization (Article 49 (1) (a) GDPR).
7. Your personal data processed for the above-mentioned purposes will be stored for the time necessary to fulfil legal obligations, for the time necessary to defend and assert claims, but no longer than the period indicated by law.
8. You have the right to access your data and to have them rectified, erased, to have their processing restricted in the cases set out in Article 18 of the GDPR, and the right to data portability under Article 20 thereof.
9. You have the right to lodge an objection after meeting the conditions indicated in Article 21 of the GDPR.

10. No solely automated decision-making or profiling, as referred to in Article 22(1) and (4) of the GDPR, takes place during the processing of personal data. This means that no decisions will be made solely automatically and that no profiles are created.
11. If you believe that the processing of your personal data violates the law, you have the right to lodge a complaint to the supervisory authority, which in Poland is the President of the Personal Data Protection Office, except that the right to lodge a complaint concerns only the lawfulness of the processing of personal data.
12. The processing of personal data is necessary for the purposes of exercising rights and obligations in connection with the function performed, as well as fulfilling obligations arising from legal regulations specifying, in particular, registration, tax and accounting obligations. Without processing of this personal data it would not be possible to maintain contact, conclude and perform contracts, or to remain in business relations with the Controller's contractors.